



Antonino Guglielmino

Date of birth: 21 Feb 2003

Nationality: Italian

Gender: Male

CONTACT



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WORK EXPERIENCE

14 JAN 2022 – 11 MAR 2022 – Catania, Italy

Apprentice

GV Moto

Sales clerk of motorcycle/scooter spare parts;

Warehouse reordering employee;

Software manager for cataloging incoming and outgoing goods and managing personnel invoices;

16 JUN 2021 – 23 SEP 2021 – Catania, Italy

Delivery driver

MAIL EXPRESS S.R.L.

Person in charge of loading and unloading goods;

Fast delivery clerk;

Assistant in organizing the daily tour for the delivery of goods;

Second van driver;

EDUCATION AND TRAINING

8 SEP 2017 – CURRENT – Viale Regina Margherita 22, Catania, Italy

IT technician

Industrial Technical Institute

www.itarchimede.it

Cisco Networking Academy

www.netacad.com

Workplace Safety Course (Legislative Decree 81/08)

30-hour course, with the modules of:

Risk assessment - Biological risk - the protection and prevention service

LANGUAGE SKILLS

MOTHER TONGUE(S): Italian

OTHER LANGUAGE(S):

English

Listening
A2

Reading
B1

**Spoken
production**
A2

**Spoken
interaction**
A2

Writing
B1

DIGITAL SKILLS

Social Network / Windows / GoogleChrome / Android / Gmail / Social / autonomous management of e-mail / Mastery of Microsoft Office programs (Word, Excel, PowerPoint) / PC configuration / Wireless configuration / Processing of information / Use of the browser / Pdf management / Great computer use in a Windows environment / Resolution of Problems / platforms Windows, MacOS, Android and IOS / Drop Box / Google (Google Meet, Google Docs, Google Classroom, Google Forms, Google Drive, Google Slide) / Operating system: Windows

Soft skills

Immediate availability / TEAM WORKING / Manage information / Problem Solving (Problem Analysis) / Accuracy, precision / Excellent Organizational Skills / Plan and Organize / Adapting / Keep up to date / Resourcefulness in every situation / Autonomy and leadership / Technical skills and competences / Resistance to stress / Work for objectives

DRIVING LICENCE

- **Driving Licence: A1**
- **Driving Licence: B**

PROJECTS

● **FACCIAMO LUCE**

The FACCIAMO LUCE project (duration 25 hours) had as its objective the dissemination and awareness of the separate collection and disposal of WEEE, electrical and electronic equipment that has reached "end of life", with a view to recycling raw materials inside of a circular economy, sustainable for the environment

● **COCA COLA HCB**

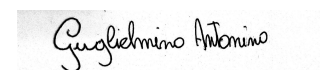
A multimedia path (duration 25 hours) focused on life skills, that is the set of social, cognitive, personal skills that allow us to positively face the requests and challenges that daily life reserves for us, and business skills, such as leadership and management, functional to their entry into the professional world

● **GENERAZIONI CONNESSE**

Project (duration 6 hours) co-financed by the European Commission that promotes strategies aimed at making the internet a safer place for younger users by promoting a positive and conscious use

I authorize the processing of my personal data present in the CV pursuant to art. 13 d. lgs. June 30, 2003 n. 196 - "Data protection code personal" and art. 13 GDPR 679/16 - "European regulation on protection of personal data"

Catania, 5 May 2022



Antonino Guglielmino