

PERSONAL INFORMATION

Manuel Bracciolani

 Via Garofano 20, 95045 Catania (Italy)

 3921756567

 manuelbracciolani391@gmail.com

EDUCATION AND TRAINING

2015–Present

Computer Science qualification

I.T Archimede Catania, Catania (Italy)

PERSONAL SKILLS

Mother tongue(s)

Italian

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B1	B1	B1	B1	B1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages - Self-assessment grid

Communication skills

- Ability to work in groups and individually
- Relational and empathic skills with clients

Organisational / managerial skills

Fair problem solving skills

Job-related skills

Excellent knowledge of the Windows operating system and the Microsoft Office package

Good programming skills in computer languages (html, java, xml, PHP)

Good PC assembly skills

Good cabling skills in computer networks

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem-solving
Proficient user	Independent user	Basic user	Independent user	Independent user

Digital skills - Self-assessment grid