

PERSONAL INFORMATION **Armando Mario Foti**

 Via Conte Di Torino, 78, 95131 Catania (Italy)

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 armando2371@hotmail.it

JOB APPLIED FOR **Employee**

EDUCATION AND TRAINING

2015–2020 **Diploma of Secondary Education -Computer technical expert**
Archimede Industrial Technical School, Catania (Italy)

10/10/2017–13/04/2018 **218 hours of School-Job Alternation**
Archimede Industrial Technical School, Catania (Italy),

Thanks to the **School-Job Alternation** I have acquired various information related to the world of work. I have listened to various points of view from different representatives of many companies.

During these experiences I can imagine how the skills acquired at school can be applied to the world of work.

Host companies: Catania Underground, Vicolo Stretto Library, Sigonella, Medieval Catania, Cs Italia, Cisco, Sc uolabook, Futura Catania.

21/10/2018–06/03/2019 **10 hours of School-Job Alternation**
Archimede Industrial Technical School, Catania (Italy)

Host companies: Sibeg, Nisolino

15/11/2019–17/02/2020 **13 hours of School-Job Alternation**
Archimede Industrial Technical Institute, Catania (Italy)
Host companies: Sibat Tomarchio, Gi Group, Nicolò Cusano University, autonomously Military command Sicily, theater profession.

PERSONAL SKILLS

Mother tongue(s) Italian

Foreign language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B2	B2	B1	B1	B1
Cambridge young Starters					
Spanish	B1	B1	B1	B1	B1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages - Self-assessment grid

Communication skills I have excellent verbal communication skills.

Organisational / managerial skills I have good organizational and management skills acquired during occasional collaborative experiences in the family business.

Job-related skills various high level ICT skills ranging from the use of the most common Mac, Linux and Windows applications and expert use of the Microsoft Office package, up to the most varied programming languages (C ++, Java, Python, Visual Basic, SQL, etc.)
 I have successfully passed all the exams necessary to obtain the ECDL CERTIFICATE (attached)
 I have the CISCO IT ESSENTIALS course completion certificate (attached)

Digital skills	SELF-ASSESSMENT				
	Information processing	Communication	Content creation	Safety	Problem-solving
	Proficient user	Proficient user	Proficient user	Proficient user	Proficient user

Digital skills - Self-assessment grid

Cisco Networking Academy IT Essential European Computer Driving Licence Certificato ECDL

ADDITIONAL INFORMATION

I belong to the protected category pursuant to art. 3, paragraph 3, L.5.2. 1992, n. 104

ATTACHMENTS

- CISCO certificate.pdf
- ECDL certificate.pdf

CISCO certificate.pdf



IT Essentials

Durante il corso Cisco Networking Academy®, tenuto dal sottoscritto istruttore, lo studente è stato in grado di svolgere con competenza le seguenti attività:

- Scegliere i componenti appropriati per costruire, riparare o aggiornare i personal computer.
- Spiegare come utilizzare in maniera corretta gli strumenti e come lavorare in modo sicuro in laboratorio.
- Installare i componenti per costruire, riparare o aggiornare i personal computer.
- Spiegare come effettuare la manutenzione preventiva e il troubleshooting dei personal computer.
- Installare i sistemi operativi Windows.
- Eseguire la gestione e la manutenzione dei sistemi operativi Windows.
- Configurare i computer per la comunicazione in rete.
- Configurare i dispositivi per la connessione a Internet e ai servizi cloud.
- Spiegare come utilizzare, configurare e gestire i laptop e i dispositivi mobili.
- Spiegare come configurare, proteggere e fare troubleshooting di sistemi operativi mobili, Mac e Linux.
- Installare e condividere una stampante per soddisfare le richieste del cliente.
- Implementare la sicurezza di base per host, dati e rete.
- Illustrare i ruoli e le responsabilità del professionista IT.
- Eseguire troubleshooting hardware e software più complesso.

Armando Mario Foti

Studente

ITIS Archimede

Nome dell'istituto

Italy

Luogo

Andrea Mola

Istruttore



May 31, 2018

Data

Firma dell'istruttore



ECDL certificate.pdf

